



## Call for Keynote Speaker, Educational Session Presenters And Educational Track Instructors (CPO, CPSI)

New Mexico Recreation and Park Association

**2019 State Conference: August 20 - 23, Hobbs, New Mexico**

Are you a Storyteller, Motivator, Leader, Builder, Organizer, or Expert with an interesting message that would be of benefit to Parks and Recreation professionals attending the 2019 NMRPA State Conference? If so, please consider sharing your talent with us in August 2019 as a Keynote Speaker, Educational Session Presenter, or Educational Track Instructor (CPO, CPSI, Pesticide Applicator). All submissions will be considered and evaluated. If additional space is needed below, please submit additional pages.

**Keynote Address:** Wednesday, August 21, 2019 (approximately 9:20 a.m. during the Opening General Session which begins at 9:00 a.m.; Keynote address should be approximately 45 minutes in length.

**Educational Sessions:** These sessions start at 10:30 a.m. on Wednesday, August 21. (see schedule below) Educational sessions will be 75 minutes long including time for questions which you should allow time for.

### Educational Sessions Schedule:

#### **Wednesday, August 21, 2019:**

10:30 a.m. - 11:45 a.m.; 1:30 p.m. - 2:45 p.m.; 3:00 p.m. - 4:15 p.m.

#### **Thursday, August 22, 2019:**

9:00 a.m. - 10:15 a.m.; 10:30 a.m. - 11:45 a.m.; 1:30 p.m. - 2:45 p.m.; 3:00 p.m. - 4:15 p.m.

#### **Friday, August 23, 2019:**

9:00 a.m. - 10:15 a.m.; 10:30 a.m. - 11:45 a.m.

**Circle One:    Keynote Address**

**Educational Session**

**Educational Track**

**Session Title:**

**Session Description:**

**Learning Objectives (3) For Educational Sessions only:**

**Audiovisual Equipment Needed:**

**Expenses requested for reimbursement:**





IT ALL HAPPENS HERE<sup>SM</sup>

#### OUR MUTUAL COMMITMENT:

- To acknowledge availability to speak during a timeframe of the conference that will **not require a change to the session time frame assigned**, if selected.
- To work closely with conference organizers before the conference and meet all deadlines.
- To make no substantial changes to content, format, audio/visual needs, room set-up, identity or number of presenters without prior approval of conference organizers.
- To design and provide high-quality PowerPoint presentations, in electronic format, by the deadline given.
- To recognize that a conference session is an opportunity to share information and is not a showcase for promotion of business, practice, service or product.
- To give NMRPA permission to audio and/or video record their session.



#### In return, NMRPA will:

- Provide speakers (including co-presenters) with a complimentary full conference registration, including admission to General Sessions, the Exhibit Hall, concurrent sessions and social events.
- Reimburse **eligible** speakers for the following expenses: Round-trip economy class airfare; ground transportation to and from the airport; reservation for the night prior to the speaker's presentation and the night of the presentation at a pre-determined conference hotel; actual cost of speaker's meals (on travel days and day of presentation only), not to exceed the following dollar amounts: \$30.00 per day. If a meal is provided at the conference, no reimbursement will be given for any other meal in its place. Itemized receipts are required, gratuities are not eligible for reimbursement. Please note that NMRPA does not reimburse expenses for co-presenters.
- Grant you valuable professional exposure.
- Provide an evaluation report after the conference.

Questions? Contact, Doug McDaniel, Parks & Recreation Director, City of Hobbs, NM: [dmcdaniel@hobbsnm.org](mailto:dmcdaniel@hobbsnm.org)